

भारत के उप-राष्ट्रपति का सचिवालय  
SECRETARIAT OF THE VICE-PRESIDENT OF INDIA  
नई दिल्ली - 110011 (भारत)  
NEW DELHI - 110011 (INDIA)

संदर्भ संख्या

Ref. No. .... VPS-62/07/2020-2021/Admn./

दिनांक

Dated..... July 30, 2020

**Sybex Support Services (P) Ltd.,  
A-39 Basement, Dayanand Colony,  
Lajpat Nagar-IV,  
New Delhi - 110024.**

**Sub:** Award of Contract for providing the services of 38 manpower to work as Supervisor, DEOs, MTS (Attendants/Peons) and Sanitary Staff (Sweepers) in the Vice-President's Secretariat.

**Ref:** (i) This Secretariat Tender Notice No. VPS-62/07/2019-2020/Admn. dated 13/3/2019 and subsequent corrigendum dated 21.5.2020 & 17.7.2020.

(ii) Your quotation No. nil dated 5.06.2020.

With reference to the above, I am directed to convey the approval of the competent authority in this Secretariat to award the contract to your agency **M/s Sybex Support Services (P) Ltd.** for providing the services of above mentioned number of manpower on outsourced contractual basis to work as Supervisor, DEOs, MTS (Attendants/Peons) and Sanitary Staff (Sweepers) for a period w.e.f 1<sup>st</sup> August, 2020 to 31<sup>st</sup> March, 2021 as per the details of approved rates given as under:-

Sl. No.	Description/Details	Rate quoted for Supervisor / DEO (in Rs.)	Rate quoted for MTS/Sanitary Worker (in Rs.)	Rate quoted for cleaning materials (in Rs.)
1.	Basic rate per month per person (Unskilled)	17991.00	14842.00	14914
2.	E.P.F.	1950.00	1929.46	
3.	E.S.I.	584.70	482.36	
4.	Bonus @8.33%	1498.65	1236.33	
5.	Other charges	-	-	
6.	Services charges @1.65%	296.85	244.89	
7.	Service Tax/GST	4017.81	3372.30	
8.	Total (Per month per person)	<b>26339.01</b>	<b>22107.34</b>	

2. If the contract is acceptable to you in the light of the terms & conditions prescribed in the NIT, you may complete all formalities within the time frame as required and stipulated in the NIT.

  
(Pawan Singh Bist)  
Section Officer  
Tel:20318684

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1. Notice Board.
2. NIC Computer Cell, V.P. Sectt. for uploading on website.